



**Be Smart.
Be Safe.
Be Cyber-Secure.**

Stay cyber-safe by following these **8 Cybersecurity Commandments**

- 1 Document all approved parties' contact information** at the start of a transaction.
- 2 Encrypt all emails** containing wire instructions or other sensitive data.
- 3 Use ONLY trusted, secure email accounts** for communications and transactions - NEVER use free or web-based accounts.
- 4 Prior to closing, execute an agreement** determining the methods of funds transfer with the seller/borrower.
- 5 Regard any request for deviation** from the established funding agreement **as suspicious.**
- 6 Confirm wiring instructions** and receipt of wired funds verbally with documented approved parties.
- 7 Slow down.** A slow, confirmed closing is always preferred over one that could be compromised.
- 8 DON'T WAIT!** If you suspect fraud, contact your bank and appropriate authorities.

And always practice good cyber hygiene:

When your computer/device is not in use turn it off, lock it, or at least set it to "time-out."

Keep your firewall turned ON and keep antivirus software up-to-date.

NEVER click suspicious links, and ONLY download files from trusted sources.

Use strong passwords (that do NOT include any personal information) and change them often.

REMEMBER:

Large transactions attract criminals.

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To learn more visit the
Information Center on
thefund.com